

Journal of Wound Management

Author Guidelines

The *Journal of Wound Management*. Official journal of the European Wound Management Association (short form: JWM) publishes original, double blind, peer-reviewed material including Review articles, Research papers, Clinical studies, Letters where our Editorial Executives comment on interesting case scenarios, and “Clinical Challenges” – discussing difficult or complex cases.

The JWM also welcomes articles that provide the reader with a thorough understanding of a specific methodology or technique pertinent to wound healing studies. These articles will be subjected to the same peer review process as regular research articles.

The journal’s editorial board does not enter into negotiations concerning a manuscript. The Editor’s decision is final.

Submissions are only accepted which match the profile of the journal, are currently not under consideration by any another journal, and if the author (or team of authors) hold all copyrights for the submitted manuscript and corresponding material. The author accepts full responsibility for the originality of the work, for its scientific and formal accuracy. Redundant publication, the inappropriate division of study outcomes into more than one article (salami slicing), may result in rejection or a request to merge submitted manuscripts, and the correction of published articles. The journal does not support duplicate publication - submitting the same study to two journals or publishing more or less the same study in two journals.

Submitted research articles may be either short or long: short-format manuscripts should be up to a maximum of 2,000 words with 2 to 4 figures. These shorter papers may be published as Reports. Long-format manuscripts should be up to a maximum of 4,000 words with 5 to 8 figures. Exceptions can be discussed with the Editor and the Editorial Board.

English is the language of the journal and all submissions should be made in english and submitted through journal electronic submission system.

Please follow the instructions on the website. If you have any difficulties with online submission, or with any of the guidelines below, please discuss the matter with the Journal of Wound Management Secretariat ewma@ewma.org, tel: +45 70 20 03 05.

Submission of manuscripts

All submitted articles will receive an acknowledgement of submission. All articles will be double blind peer-reviewed by experts in the specific field. The review process takes approximately 8 weeks. The corresponding author will receive a copy of the peer-reviewer comments with one of the following recommendations: accept; accept with minor revision; accept with major revisions; reject. A final copy of the article, including any changes recommended by the editor and/or the reviewers, should then be submitted online.

The Editor requires a statement from the authors that the paper has not been previously published and that no other submission or publication will be made while the paper is in the review process. Abstracts of oral or poster presentation are not considered to constitute prior publication. Copyright of all papers is vested in EWMA.

Authors may suggest the names of two reviewers for the manuscript. However, final selection of the referees will be determined by the Editor.

All manuscripts must be accompanied by a letter to the Editor with the following statement signed (electronically or scanned signature) by all authors; "The undersigned authors transfer all copyright ownership of the manuscript [insert name of article here] to EWMA in the event the work is published. The undersigned author(s)

warrant that the article is original, does not infringe upon any copyright or other proprietary right of any third party, is not under consideration by another journal, and has not been previously published." Copyright assignment is a condition of publication and papers will not be published unless copyright has been assigned.

It is the responsibility of the authors to disclose to the Editor any significant financial interests they may have in products mentioned in their manuscript. This information will be deemed confidential and will only be disclosed to manuscript reviewers if, in the opinion of the Editor, the information is directly pertinent for an informed review.

General instructions

Please use font Arial pt. 12.

Use double-spacing throughout, including title page, abstract, text, acknowledgments, references, footnotes, tables, and legends for illustrations.

Number pages consecutively, beginning with the first page of the manuscript. Title page should be uploaded separately.

Title page

Please ensure that a Title Page is submitted together with your manuscript, listing the following:

- Article title
- Authors' names
- Authors' affiliation
- Correspondence address
- Keywords
- Key messages / (Bullet points)
- Abstract

Article title

The title of the article, which should be concise but informative (max. 15 words).

Authors' names

First name, middle initial, and last name of each author, with highest academic degree(s), professional qualification.

Authors' affiliation

Name of department(s) and institution(s) to which the work should be attributed.

Correspondence address

Name, address, telephone, fax number, and email address of the author responsible for correspondence.

Key words

Please supply 3–6 keywords representing the most important topics discussed in the article (alphabet order).

Key Messages/ (Bullet points)

Please notice: Keywords are NOT Key Messages.

Please supply 3 key messages representing the most important messages discussed in the article (alphabet order). Key Messages must include:

- A general statement briefly describing the paper
- The aim or goal of your manuscript
- 1 to 2 sentences briefly summarizing the results section

Abstract

Your title page will carry an abstract of no more than 250 words. The abstract should state:

- Background
- Hypothesis / Aim
- Methods Design, Sample, Data collection, Data analysis) for review: Methods (Eligibility criteria, Search strategy, Study selection, Evaluation of quality of articles, Data extraction)
- Results / Findings
- Conclusions
- Implications for clinical practice

Authorship

All persons designated as authors must qualify for authorship. Each author should have participated sufficiently in the work to take public responsibility for the content. Participation solely in the acquisition of funding or the collection of data does not justify authorship.

General supervision of the research group is also not sufficient for authorship.

Manuscript

The text of the manuscript should be divided into the following sections with headings: Introduction, Methods, Results, Discussion, Conclusion and Implication for clinical practice or further research.

Longer articles may be further divided with appropriate subheadings. At the end of the paper there should be a box listing Implications for Clinical Practice and Further Research drawn from the study discussion and conclusions as shown in the example below:

Implications for Clinical Practice

- Patients need to understand the frequency of dressing change before the treatment is commenced
- the use of appropriate assessment tools can aid communication, monitoring and evaluations
- The skin is likely to look red at first dressing change, but this has no clinical significance

Further Research

- Future research to understand the role of biofilm in wound healing are necessary
- There is a need to explore other methods of providing patient information in relation to research studies in wound care

If your manuscript deals with specific products or companies, please replace the commercial name with a generic term. The specific product and company should be provided in a footnote.

Ethical considerations

Human investigations

Manuscripts reporting data obtained from research conducted in human subjects must include assurance that informed consent was obtained from each patient. In addition, the manuscript must include assurance that the study protocol conformed with the ethical guidelines of the Declaration of Helsinki (2013) as reflected in approval by the institution's human research review committee. A statement to this effect must be provided within the Methods section.

Animal investigations

Manuscripts reporting data obtained from research using animals must include a statement of assurance that all animals received humane care. Study protocols must be in compliance with the institution's guidelines or the National Research Council's criteria for humane care as outlined in "Guide for the Care and Use of Laboratory Animals" prepared by the Institute of Laboratory Animal Resources and published by the National Institutes of Health (NIH Publication No. 86-23, Revised 1985). A statement to this effect must be provided within the Methods section.

Statistics

Statistical methods must be described in sufficient detail to enable a knowledgeable reader with access to the original data to verify the reported results. Whenever possible present them with appropriate indicators of measurement error or uncertainty.

Study type

There are a number of guidelines available for authors submitting papers of different study types. If appropriate please follow the guidelines listed below or the statements can be found under www.equator-network.org:

- For randomised controlled trials please follow the CONSORT guidelines (www.consort-statement.org)
- For systematic reviews please follow the QUOROM guidelines
- For studies of diagnostic accuracy please follow the STARD guidelines (<http://www.equator-network.org/reporting-guidelines/stard/>)

Acknowledgements

Authors should mention all funding sources.

This section contains one or more statements that specify

- (a) contributions that need acknowledgment but do not justify authorship
- (b) acknowledgment of technical help
- (c) acknowledgments of financial and material support, specify the nature of the support
- (d) financial relationships that may pose a conflict of interest.

References

We recommend the use of a tool such as [EndNote](#) for reference management and formatting.

Please number references consecutively in the order in which they are mentioned in the text. Identify references in text, tables, and figure legends presented numerically in brackets. References cited only in tables or figure legends should be numbered last. Use the style of the following examples, which are based with slight

modification on the formats set forth in "Uniform Requirements for Manuscripts Submitted to Biomedical Journals," also known as the "Vancouver" style for biomedical journals (JAMA 1993;269:22282-6).

"Unpublished observations" and "personal communications" may not be used as references, but should be inserted in parentheses in the text.

Include among the references, papers accepted but not yet published; designate the journal and add "In press."

The titles of journals should be abbreviated according to the style used in Index Medicus.

Examples of correct reference styles are given below:

Journal articles

Main elements of a journal reference:

Author's surname Author's first name or initial**. Title of article. Title of the Journal [abbreviated] Year of publication Month Date; Volume Number (issue number): Page numbers of the article.

Example: Withrow R, Roberts L. The videodisc: Putting education on a silver platter. Electron Learn 1987 Oct 21; 1(5):43-4.

**More than 6 authors: Give the first six names in full and add "et al". The authors are listed in the order in which they appear on the title page.

Example: Chang AB, Nickson BC, Eliasson DG, Gold LA, Aver E, Petterson PA, et al. The videodisc: Putting education on a silver platter. Electron Learn 1987 Oct 21; 1(5):43-4.

Organisation as author:

Example: Diabetes Prevention Program Research Group. Hypertension, insulin and proinsulin in participants with impaired glucose tolerance. Hypertension. 2002; 40(5):679-86.

Books

Main elements of a reference to a book:

Author's surname Author's first name or initial/Editor/Compiler's surname initials**. Title of the Book. Ed. [if not the first] Place of publication: Publisher's name; Year of publication.

Example: Groenewegen D, Anderson A.. The Real Thing?: The Rock Music Industry and the Creation of Australian Images. 2nd ed. Golden Square, Victoria: Moonlight Publishing; 1997.

**More than 6 authors: Give the first six names in full and add "et al". The authors are listed in the order in which they appear on the title page.

Example: Chang AB, Nickson BC, Eliasson DG, Gold LA, Aver E, Petterson PA, et al. What is the function of skin? 3rd ed. Paris: Sunshine Publishing; 2000.

Chapter in a book

Author's surname Author's first name or initial. Title of chapter. In: Editor's surname Editor's first name or initial, editors. Title of the book. Edition [if not first]. Place of publication: Publisher's name; Year of publication. p. page numbers of chapter.

Example: Blaxter P. Social health and class inequalities. In: Carter C, Peel J, editors. Equalities and inequalities in health. 7th ed. London: Academic Press; 1976. p. 165-78.

Organisation as an author/sponsoring by institution, corporation or other organisation

Organisation, department. Title of the Book. Ed. [if not the first] Place of publication: Publisher's name; Year of publication.

Example: Royal Adelaide Hospital; University of Adelaide, Department of Clinical Nursing. Compendium of nursing research, 2000. Adelaide (Australia): Adelaide University; 2001.

Conference papers

Main elements of a reference to a conference paper:

Author's surname Author's first name or initial, editor. Title of paper. Number and Name of the Conference; Date of Conference; City where the conference took place: Place of publication.

Example: Anderson JC. Current status of chorion villus biopsy. In: Tudenhope D, Chenoweth J, editors. Proceedings of the Fourth Congress of the Australian Perinatal Society; 1986 Sept. 3-6; Brisbane, Queensland.

Pamphlets

Main elements of a reference to a pamphlet:

Author. Title of brochure/pamphlet [pamphlet]. Place of publication: Publisher; Year of publication.

Example: Pharmaceutical Society of Sweden. Medicines and driving [pamphlet]. Stockholm: Pharmaceutical society of Sweden; 2012.

Newspaper articles

Main elements of a reference to a newspaper:

Author's surname, Author's first name or initial, editor. Article title. Newspaper title (edition of paper fx. Weekend edition). Date of publication – year month day: Sect. Location

Example: Svensson J. Wound Management. The Courier Mail (Weekend Edition). 2011 Oct 5-6:Sect. ETC:15.

Reports and other Government publications

Author(s). Title of report. Place of publication: Publisher; Date of publication – year month if applicable. Total number of pages if applicable. Report No.: (if applicable)

Example: United Kingdom. Government. Department of Energy and Climate Change. Climate policy report. London: Department of Energy and Climate Change. 2011 Feb. 50 p. Report No.:2.

Web pages

Author/editor's surname author/editor's first name or initial. Editor, if appropriate [Internet]. Title of page. Place of publication: Publisher's name; [updated year month day; cited year month day]. Available from: URL.

Example: Hudson P. PM [Internet]. Costello liars: Former bank chief. London: Hudson P. PM; [2011 Oct 16;2009 Sep 15]. Available at [URL].

Some commonly used abbreviations:

c. = circa (about, approximately in time)

ch. = chapter

ed. = edition

et al = and others

fig ; figs = figure(s)

ill ; illls = illustrator(s)

p. = page(s)

para ; paras = paragraph(s)

pt; pts = part(s)

rev = revised

suppl = supplement

It is very important that you use the right punctuation and that the order of details in the reference is also correct.

Tables

Type each table double-spaced on a separate sheet of paper. Number tables consecutively using Arabic numerals in the order of their first citation in the text and supply a brief title for each. Place explanatory matter in footnotes, not in the heading. Explain in footnotes all nonstandard abbreviations that are used in each table.

If the table has been published, written permission must be obtained and appropriate acknowledgment must be made.

Illustrations

Please note that illustrations should be forwarded in graphical formats i.e.: jpg, psd, ai, tiff in a high resolution (300 dpi at 100% enlargement).

Submit one complete set of figures with the manuscript. All figures must be either professionally drawn and photographed or produced with appropriate computer graphics. No freehand or typewritten lettering is acceptable. Titles and detailed explanations belong in the illustration legends, not on the illustrations themselves.

If photographs of persons are used, either the subjects must not be identifiable, or their pictures must be accompanied by written permission to use the photograph. Figures should be numbered consecutively according to the order in which they have been cited in the text. If a figure has been published, acknowledge the original source and submit written permission from the copyright holder to reproduce the material.

Illustrations legends

Type legends for illustrations double-spaced starting on a separate page, with Arabic numerals corresponding to the illustrations. Explain each symbol used in the illustration, including the internal scale.

Units of measurements

Measurements of length, height, weight, and volume must be reported in metric units or their decimal multiples.

Temperatures should be given in degrees Celsius and blood pressures in millimeters of mercury.

All hematologic and clinical chemistry measurements should be reported in the metric system in terms of the International System of Units (SI).

Footnotes

All nonstandard abbreviations should be grouped into one footnote, with all footnotes placed on a separate page of the manuscript. Footnotes in the text should be denoted with a superscript numeral.

Tables

Type each table double-spaced on a separate sheet of paper. Number tables consecutively using Arabic numerals in the order of their first citation in the text and supply a brief title for each. Place explanatory matter in footnotes, not in the heading. Explain in footnotes all nonstandard

abbreviations that are used in each table.

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Non-scientific papers

For submission of a non-scientific paper, please contact the EWMA Secretariat for advice and instructions: ewma@ewma.org, tel: +45 70 20 03 05.

Data protection policy

At EWMA, we understand the importance of protecting any personal information that we receive from our authors, reviewers, editors and anyone who engages with our publications. To comply with applicable privacy laws, and with the General Data Protection Regulation (GDPR) law, we have taken steps to commit to data privacy and to ensure that we maintain the security, integrity and privacy of personal data we collect and process.

GDPR is a regulation by which the European Parliament, the Council of the European Union and the European Commission intend to strengthen and unify data protection for all individuals within the European Union (EU).

The aim of GDPR is to protect all EU citizens and residents from privacy and data breaches in an increasingly data-driven world. Find out more.

How we use your data

When you submit or review a manuscript for publication in the Journal of Wound Management, your name, email address, affiliation, and other contact details the publication might require will be used for the regular operations of the publication. This includes sharing data with partners involved in the production and publication process of the manuscript. We will not use your contact details for marketing purposes.

We have practices in place to ensure that steps are taken to maintain the security, integrity, and privacy of the personal data collected and processed.

FAQs

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